



# HEBER VALLEY SPECIAL SERVICE DISTRICT

## BOARD MEETING

September 14, 2023

5:00 P.M.

Administration Building  
1000 E Main Midway, UT 84049

## AGENDA ITEMS

5:00 pm

**CONDUCTING:** Board Chair, Celeste Johnson

**Those in Attendance:** Celeste Johnson, Heidi Franco, Clair Provost, Brenda Christensen, Yvonne Barney-Online, Dave Nuttall, Steve Farrell, Wes Johnson, Martha Wingate, Tina Rodriguez, Brad Rasmussen, Dennis Gunn, Public, Mala Hetiarachchi

**1. Closed Session** to discuss pending or imminent litigation.

A. -Strategy session to discuss reasonably imminent litigation

Chair Celeste Johnson asked for a motion to move into closed session.

**Those in Attendance:** Celeste Johnson, Clair Provost, Steve Farrell, Yvonne Barney- Online, Heidi Franco, Dennis Gunn, Mike Johnston, Brenda Christensen, Wes Johnson, Dave Nuttall, Martha Wingate, Tina Rodriguez, Brad Rasmussen

A motion was made by Heidi Franco to move into closed session to address pending or imminent litigation. The motion was seconded by Steve Farrell and the chair asked for a vote.

**Vote:**

Celeste Johnson- Yes

Clair Provost- Yes

Heidi Franco- Yes

Brenda Christensen- Yes

Mike Johnston- Excused

Steve Farrell- Yes

Yvonne Barney- Yes

Mike Johnston arrived at the meeting after the closed session started.

A motion was made by Clair Provost to move out of closed session. The motion was seconded by Brenda Christensen and the chair asked for a vote.

Celeste Johnson- Yes

Clair Provost- Yes

Heidi Franco- Yes

Brenda Christensen- Yes

Mike Johnston- Yes

Steve Farrell- Yes

Yvonne Barney- Yes

**PUBLIC COMMENT:** *This is the public's opportunity to comment on items not on the agenda.*

**ENTITY UPDATES:** or **COMMITTEE UPDATES** if any

**2. Consent Agenda Approval**

- A. September 14, 2023, Board Meeting Minutes.
- B. September 2023, Profit & Loss
- C. September 2023, Reconciliation
- D. Warrants

Motion- Brenda

Second- Heidi Franco

Vote:

**Celeste Johnson- Yes**

**Clair Provost- Yes**

**Heidi Franco- Yes**

**Brenda Christensen- Yes**

**Mike Johnston- Yes**

**Steve Farrell- Yes**

**Yvonne Barney- Abstained**

**3. Odor Updates**

- A. Heber City - Heidi Franco, Mayor, Heber City.

Heidi Franco stated that the public works director informed her that they are still waiting for the odalog equipment. There are supply chain issues and delivery is imminent. They have looked into borrowing some. They have started the manhole inspections using the monitors that they currently have, and they are finding that the levels are low. The odaloggers will monitor 24 hours when they get the.

- B. Midway Sanitation District – Vice-Clair Provost, Midway Sanitation District.

Clair Provost stated that they have also ordered the odalog monitors and they have not received them, yet. They ordered solid manhole covers and have put eight in place along Michie Lane and the surrounding areas. They have asked there if there is a certain area of concern to let them know. Catherine Larsen stated that they put one in front of her house, and it did make a difference. They have also asked if there is a problem for residents to let Becky at MSD know.

Wes Johnson stated that they leave will leave them for seven days then move them to a different location. They won't have an answer until they start seeing data.

C. ERG Group – Mala Hettiarachchi

- i. Discuss plans for odor mitigation with the fall turnover.
- ii. Cost Proposal for Design and installation of the Odor Control Contingency Plan for H<sub>2</sub>O<sub>2</sub> and CaNO<sub>3</sub> injection. Discussion and possible approval.

Mala Hettiarachchi stated that their objectives are to evaluate the current conditions of Cell 1 with respect to odor then prepare a contingency plan during the pond turnovers. The plan is to install a chemical dosing system for odor reduction.

They did sampling on Cell 1 and she presented the data. She stated that there is a good amount of oxygen and nitrates. They are a byproduct of nitrification or aerobic action. The sampling where the aerators or down there is sludge.

Dennis Gunn stated that this is where the most bacterial action is, and this is where you would expect it to be.

Mala stated that they are a little anerobic but sees good results. They do not expect any sulfide odors during the fall turnover. They will have a system in place in case they see odors. They have calculated the dosing requirements. 10 gallons a day of hydrogen peroxide will be used to kill the H<sub>2</sub>s. They have submitted a proposal for a contractor to install a dosing system.

Celeste Johnson asked how it is applied.

Mala stated that they have a chemical tote and pumps that will use pvc conduit and use a lightweight tubing on the water to inject the peroxide into the outlet and into Cell1 and 1A. It will be a small amount. They will be trying to dose it near an aerator or inlet pipe so the chemicals can get mixed into the pond.

Celeste Johnson asked if having the aerators fixed would make this work better.

Dennis Gunn stated that the piping is old, and cracking and a band can be put on it. They are in the process and planning on putting in new aerators. They are still delivering plenty of oxygen to the lagoon.

Wes asked that they show where the aeration is not working on the map.

Mala stated that water has its own movement during turning so they expect a good mixing of chemicals. Even though the aerators are not working.

Clair Provost asked if they could go in and do a repair on the section not aerating.

Dennis Gunn stated that they would need to excavate the line. It is cracked under the rocks and cell wall. Divers would have to come in to do the repair. It is expensive, but they could go down and fix them. The question is if they would get a cost benefit.

Celeste Johnson asked if this would be effective without the repair.

Brenda Christensen asked when they get the sludge if they can put new aerators in. Either repair or replace them.

Wes Johnson stated that one of the bond items is to replace the aerators.

Celeste Johnson stated that they have someone help prioritize the bond list to help with odor.

Dennis Gunn stated that they have 4 totes of chemicals in the shop. There are some safety issues because hydrogen peroxide is a strong oxidant.

Clair Provost asked if they have already approved it in the budget.

Dennis Gunn stated it will be approved for the dosing tonight.

Mala stated they want to install it as soon as possible now and again in the springtime. It is best to install it sooner than later.

Heidi Franco asked how long it takes to spread.

Mala stated that they want to start 2 weeks before the strongest odor and the process is pretty quick. It only takes minutes.

Wes Johnson stated that they have the ability to monitor the temperatures. They turnovers start with the temperature change. They should apply it when this occurs.

Dennis Gunn stated the darker grey hue also is a trigger.

Celeste Johnson asked about the equipment to do this.

Mala stated they should be able to get the equipment easily.

Dennis Gunn stated that the Jerome can be rented for about \$300.00.

Clair Provost asked when the fall turnover is

Dennis Gunn stated that he has never experienced this, and Mala stated that currently there are no sulfides in the water. It is physically impossible right now to smell Sulphur in the water.

Celeste Johnson asked for a motion for this action.

**A motion was made by Steve Farrell to go ahead with the process to mitigate the chemical and cover the cost to ERG. The motion was seconded by Clair Provost and the chair asked for a vote.**

**Celeste Johnson- Yes**

**Clair Provost- Yes**

**Heidi Franco- Yes**

**Brenda Christensen- Yes**

**Mike Johnston- Yes**

**Steve Farrell- Yes**

**Yvonne Barney- Yes**

Celeste Johnson asked that they measure before and after.

Brenda Christensen also stated that they need to have the supplies in place for next year.

#### **4. Citizen Panel – Updates**

Janet Carson reported that several people submitted nominations with a total of 5 individual nominated. The board will readdress this in the next meeting.

#### **5. Engineering Updates**

A. Capital Facilities Plan – Brad Rasmussen, Aqua Engineering.

i. Screen Progress – Brad Rasmussen, Aqua Engineering.

Brad Rasmussen stated that in the last meeting they talked about the screen RFP that included blowers, mixers, and other equipment. The RFP will end on the 19<sup>th</sup>. The plan is to write the plan into the contractors bid. They can pull it out and make the screen separate. They can review this with the section group Dennis is putting together. In the next board meeting, they will recommend equipment and roll out the purchase agreement with the contractor.

B. Midway Lift Station Progress – Brad Rasmussen, Aqua Engineering.

They are still struggling with the pump supplier, but they will be starting the building. When the electrical equipment arrives, we will be ready to go.

Wes Johnson asked if the contractor will be purchasing the equipment.

Brad Rasmussen stated that the contractor will be purchasing the equipment because we do not have the cash right now. They will tell us what they recommend.

Dave Nuttall stated they have had issues getting the water from cell 4 into cell 5 but they are working now. They will be paving on Saturday then they will start. It will be about 10 weeks for the delivery on the gates.

Brad Rasmussen stated that reuse water rights needs to be in by November 1<sup>st</sup>. They could include Heber rights in this also. They are working on getting everything into place. If they send out the application, they can work on the details later.

Steve Farrell stated that the city does have its own water from Gerber Spring. They have 900 AF.

Brad Rasmussen asked Wes if he could look up the water right numbers and send them to him. If you apply for less there may be something left off but if you ask for more, they may decrease it.



Celeste Johnson stated that this is step one in a lengthy process.

Brad Rasmussen informed the board that the legislature stated that if you don't have it in by November 1, you can never ask for it.

6. Manager's Updates – Dennis Gunn

Mike Johnston asked if they have made any decisions on solar.

Dennis Gunn stated that they are waiting on more from Jason. He stated that another possibility would be floating panels, but they have other fires burning now.

Steve Farrell recommended that they table the solar panels for now.

Dennis Gunn informed that board that he had an offer for another career for his future. He was offered a position with Rural Water, and he will retire on the 31<sup>st</sup> of October. He stated that HVSSD is a member of Rural Water. He said there are some things here he would like to follow through with, and helping with this will be part of his new position. He stated that this is the best board he has ever worked with. His new title will be EPA wastewater specialist.

Celeste Johnson stated that they are excited for him and wish him every success.

**Brenda Christensen made a motion to adjourn the meeting and the motion was seconded by Steve Farrell. The chair asked for a vote on the motion.**

Celeste Johnson- Yes

Clair Provost- Yes

Heidi Franco- Yes

Brenda Christensen- Yes

Mike Johnston- Yes

Yvonne Barney- Yes

Heidi Franco- Yes

6:00 pm

**PUBLIC HEARING**

7. 2024 Tentative Budget - receive public comments, discussion and possible approval.

Dennis Gunn presented the 2024 budget to the board for discussion. This is the same budget that was presented in the previous meeting. The executive committee met and made the recommendation to not fund the repair and replacement and use this money to pay for the screen.

Celeste Johnson clarified by saying that what they are saying is that they are not putting money into the fund in 2024.

Steve Farrell asked how much it could be accumulating.



Dennis Gunn stated that they did come up short last year. They were short the 1.7 million that they were planning on putting in to balance. To do this they diverted the money into this fund for the screen. They were two hundred thousand short and rather than a rate increase they made the adjustment.

Wes Johnson asked what that means for replacing the screen.

Dennis Gunn stated that they are ready now to do this.

Celeste Johnson stated that the purpose of this fund is to repair and replace and that is what they have been doing.

Dennis Gunn stated that they hope to recover this next year. They met on this today and had a group of sales reps here looking at screens. They will send out an RFP and come back with a recommendation next month to the board.

Steve Farrell asked if some of this came from the CIB bond.

Heidi Franco stated that we are really getting bit by inflation right now. What we planned is costing much more.

Dennis Gunn stated that 1.2 million was the bid, but they had 635 thousand set aside.

Celeste Johnson stated that the plan they have come up with is a really great plan. There was a rate increase and impact fee increase recently. She feels that they need to come up with a rate increase every 4 to 5 years. She does not feel that a small increase will help much.

Heidi Franco stated that they have 1.2 million and with supply costs being higher they may fall short. Steve Farrell suggested that with these costs they should go back to the CIB for an increase.

Celeste Johnson asked if they could afford to wait a couple of years.

Steve Farrell stated that they went 14 years without an increase.

Yvonne Barney stated that going forward and on top of all that the citizens have been hit by HL&P and other entities. She feels that we need to wait another year or 2 but not longer. Maybe in 2025 if things don't change.

Clair Provost stated that he liked Steve's thought on going back to CIB.

Celeste asked if the rate would remain at 3%.

Steve Farrell stated that they just raised it an addition 1%

Chair Celeste Johnson closed the hearing for the budget and asked if there were any other questions.

Heidi Franco asked about the 3.3 million for the blowers and headworks.

Dennis Gunn stated that the plan is to have the new mechanical plant by 2025 or 6. They are going to start evaluating equipment within the next week.

Celeste Johnson asked Brad if he had looked at the budget and if he saw any gaps.

Brad Rasmussen stated that Dennis has been plugging things in according to their discussions.

Celeste Johnson suggested moving things around according to priorities. She asked if there were any other questions from staff?

Celeste Johnson stated that there is no rush, and they want to make sure they have everything in place. Dennis Gunn stated that the odor stuff was not in the budget so that needs to be allocated. They will need to go in and amend the 2023 budget.

Clair Provost asked how soon they can go back to CIB

Steve Farrell stated that they meet once a month and the funding meeting is once per quarter.

Celeste Johnson stated that in December they make a motion on 2023 and prepare a plan for 2024 based on those numbers.

Dennis Gunn stated that they should approach CIB and see if they will fund the screen. And ask if it will change the interest rate.

Steve Farrell stated that they should modify the plan and go back to CIB. The new amount will be charged at the new interest rate. Eliminate the lab and farm shop and add the screen.

**Steve Farrell made a motion to continue the budget discussion to a later date. The motion was seconded by Clair Provost and the chair asked for a vote on the motion.**

**Celeste Johnson- Yes**

**Clair Provost- Yes**

**Heidi Franco- Yes**

**Brenda Christensen- Yes**

**Mike Johnston- Yes**

**Steve Farrell- Yes**

**Yvonne Barney- Yes**

Steve Farrell left the meeting

Celeste Johnson asked that they have a motion to move into closed session to address personnel issues.

**A motion was made by Clair Provost to move into closed session. The motion was seconded by Brenda Christensen and the chair asked for a vote on the motion.**

**Celeste Johnson- Yes**

**Clair Provost- Yes**

**Heidi Franco- Yes**

**Brenda Christensen- Yes**

**Mike Johnston- Yes**

**Steve Farrell- Excused**

**Yvonne Barney- Yes**

**A motion was made by Brenda Christensen to move out of closed session. The motion was seconded by Clair Provost and the chair asked for a vote on the motion.**

**Celeste Johnson- Yes**

**Clair Provost- Yes**

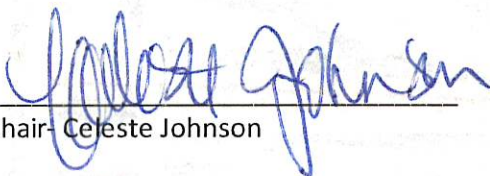
Heidi Franco- Yes  
Brenda Christensen- Yes  
Mike Johnston- Yes  
Steve Farrell- Excused  
Yvonne Barney- Yes

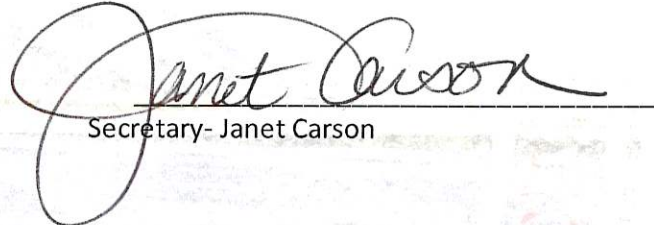
8. Adjourn

A motion was made by Brenda Christensen to adjourn the meeting. The motion was seconded by Mike Johnston and the chair asked for a vote on the motion.

Celeste Johnson- Yes  
Clair Provost- Yes  
Heidi Franco- Yes  
Brenda Christensen- Yes  
Mike Johnston- Yes  
Steve Farrell- Excused  
Yvonne Barney- Yes

Approved on this date: 11 2/2023

  
Chair- Celeste Johnson

  
Secretary- Janet Carson

